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WAR FOOD ADMINISTRATION  
Food Distribution Administration  
Washington 25, D. C.

July 14, 1943

FOOD INDUSTRIES LABOR BRANCH MEMORANDUM NO. 5

To: All Branch and Division Chiefs

From: Arthur J. Holmaas, Acting Chief, Food Industries Labor Branch

Subject: Memoranda Series

The Food Industries Labor Branch will issue two series of memoranda. The first series will be entitled Food Industries Labor Branch Memorandum and will be numbered consecutively. This series will be devoted entirely to the operations of the Branch and its relationships with other Branches, Divisions and Offices. This series will be addressed to Branch and Division Chiefs. To date, four memoranda in this series have been issued:

- No. 1 - "Liaison Representatives with the Food Industries Labor Branch" - March 17, 1943
- No. 2 - "Determining Essentiality of Specific Food Processing Activities" - March 17, 1943
- No. 3 - "Functions and Responsibilities of the Food Industries Labor Branch" - July 14, 1943
- No. 4 - "Prevention of Work Stoppages and Strikes in Food Industries" - July 14, 1943

The second series will be entitled FILB Informational Memorandum and will also be numbered consecutively. This series will be devoted to current developments in various manpower policies and programs, and to procedures of other manpower or labor offices. The information will be of a type which will be of value to persons who come in daily contact with industry and who, therefore, will have occasion to discuss manpower problems with the food industries. These memoranda will customarily be addressed to "Persons Concerned with Manpower Problems in Food Industries," however, the distribution will be restricted to persons within the War Food Administration and the United States Department of Agriculture. To date, seven memoranda have been issued in this series:

- No. 1 - "Current Manpower Developments" - April 20, 1943
- No. 2 - "Current Development Concerning Manpower Problems" - May 4, 1943

- No. 3 - "Current Developments Concerning Manpower Problems" -  
May 17, 1943
- No. 4 - "Manning Tables and Replacement Schedules" - June 21, 1943
- No. 5 - "Recent Decisions of the Essential Activities Committee  
of the War Manpower Commission" - June 21, 1943
- No. 6 - "Reemployment of Military Personnel Discharged from  
Service" - July 3, 1943
- No. 7 - "Action to Relieve Labor Problems in Refrigeration  
Activities" - July 14, 1943

*Clifford Holman*